SOLON CIVIL SERVICE COMMISSION
January 27, 2009 – 7:00 p.m.

The Solon Civil Service Commission met at 7:00 p.m. at Solon City Hall.

Present: Dr. Smith and Frank Huml

Absent: Chairman Jacob

Also Present: Director of City Services Bandiera, Director of Water Reclamation Solanics and Benefits Assistant Clerk Day

REGULAR BUSINESS
Approved Payroll of January 16, 2009
Approved Minutes of January 13, 2009
Reviewed Budget Report for December 31, 2008

NON-COMPETITIVE EXAMS
Benefits Assistant Clerk Day and Director of City Services Bandiera were present to request a Non-Competitive Exam for applicant Joseph Bilek for Laborer at the Service Department. Mr. Huml explained the process and the Civil Service Commission administered a Non-Competitive Exam.

Mr. Huml moved to support the recommendation that Joseph Bilek be appointed to the position of Laborer at the Service Department. Doctor Smith seconded the motion.
Roll Call: Aye: Huml and Smith
Nay: None The Motion Carried

Benefits Assistant Clerk Day and Director of Water Reclamation Solanics were present to request a Non-Competitive Exam for applicant Andrew Catanzarite for Operator at the Water Reclamation Department. Mr. Huml explained the process and the Civil Service Commission administered a Non-Competitive Exam.

Dr. Smith moved to support the recommendation that Andrew Catanzarite be appointed to the position of Operator at the Water Reclamation Department. Mr. Huml seconded the motion.
Roll Call: Aye: Huml and Smith
Nay: None The Motion Carried

The next Civil Service Meeting will be held **February 10, 2009 at 7:00 p.m.** at Solon City Hall.

There being no further business to discuss, Mr. Huml moved to adjourn at 7:51 p.m.
Dr. Smith seconded the motion.
Roll Call: Aye: Huml and Smith
Nay: None The Motion Carried

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