

**FINANCE COMMITTEE MEETING**  
**6:00 p.m. DECEMBER 21, 2009**

The Finance Committee met at City Hall on the above date. The meeting was called to order at 6:00 p.m.

Present: Councilman Mooney, Councilman Russo, Councilman Stolarsky and Finance Director Weber

Also Present: Mayor Drucker, Planning Director Franklin, Service Director Bandiera, Human Resource Manager Cornhoff, Ken Jordan of Brittan Gallagher, Councilman Kraus, IT Director Pokorny, Councilman Scott and Assistant Finance Director Wendel.

Councilman Stolarsky presided.

Due to the change in the Finance Committee, the minutes from the November 16, 2009 meeting will be accepted as submitted.

1. Jail Food Service Contract Extension

Mr. Weber stated the memo submitted by Police Chief Godzich explained the reasons for the request for a contract extension for the jail food. The extension is requested for March 31, 2010.

Moved by Councilman Russo, second by Councilman Mooney to prepare legislation to extend the jail food contract with Alesci's Place until March 31, 2010.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

2. Emergitech Annual Maintenance Contract Renewal for 2010

Mr. Pokorny stated this is an annual contract for software used by the Police and Fire Departments. This is for data base operations for 11 software packages and 9 pieces of hardware. Approval is requested based upon the quote submitted. Emergitech is the only provider.

Moved by Councilman Mooney, second by Councilman Russo to prepare legislation to renew the Emergitech Contract for 2010.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

Councilman Stolarsky requested Mr. Pokorny to submit a schedule at the next Finance Meeting for all computer maintenance contracts and phone contracts that will expire throughout the year or that will expire in two or three years.

### 3. Forensic Video System Bids

#### a. Reject Bids

On November 30, 2009 at 10:30 AM a bid opening for the Police Detective Bureau, Forensic Video System was held. At that time only one bid from Salient Stills had been received. Following the bid opening the City was made aware that another vendor, Ocean Systems Inc., had sent a bid via Federal Express but due to the City Hall being closed on Thursday, November 26, 2009 and Friday, November 27, 2009 for the Thanksgiving Holiday, the bid was returned to the sender. The bid from Salient Stills contained several mathematical errors and did not fully comply with the City Specifications. Mr. Pokorny requested to reject the bid and rebid the forensic video system.

Moved by Councilman Russo, second by Councilman Mooney to reject the forensic video system bids.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

#### b. Rebid

Moved by Councilman Russo, second by Councilman Mooney to prepare legislation to rebid the Police Detective Bureau Forensic Video System.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

### 4. Fuel Purchasing for Service Department

Mr. Bandiera stated the purchasing contract through the state has recently expired. The original contract was designed to utilize a weekly oil price information service (OPIS) to calculate the fuel cost. The new revised contract would be utilizing a daily OPIS average to set the price of fuel each day. The average is calculated by obtaining all of the "rack" pricing in the local geographical area and averaging them out. This method of pricing will not provide the City with the best price for fuel on a daily basis. Mr. Bandiera requested authorization to obtain three separate quotes from three local vendors for gasoline and diesel purchases for the week. At this time this would benefit the City. Mr. Weber suggested the Committee pass legislation requesting qualification of the suppliers and authorizing purchase from the qualified suppliers based on 3 or 4 quotes and Council will give the authority to buy over \$15,000 of fuel based on that system.

Moved by Councilman Mooney, second by Councilman Russo to prepare legislation for qualifications of fuel suppliers.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

5. 2010 Health Care Proposal

Mr. Cornhoff stated that Mr. Ken Jordan from Brittan Gallagher was present to answer any question the Committee may have on the 2010 Health Care Proposals. Mr. Jordan reviewed the quotes in detail. Councilman Stolarsky requested the Employee Health Care Committee review the quotes before the quotes are presented to Council.

Moved by Councilman Russo, second by Councilman Mooney to prepare legislation accepting the proposal from Medical Mutual for medical/rx, vision and hearing plans.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None Motion passed

Moved by Councilman Russo, second by Councilman Mooney to prepare legislation accepting Humana for the dental plan.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None Motion passed

Moved by Councilman Mooney, second by Councilman Russo to prepare legislation accepting Consumers Life for life insurance.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None Motion passed

6. Review of Alternatives to Restore/Repair Unoccupied and/or Foreclosed Homes

Mr. Franklin reviewed the memo submitted on various alternatives to restore/repair unoccupied and/or foreclosed homes. Councilman Russo suggested before a decision is made the budget for the new year should be established and approved. Councilman Stolarsky said the Committee should review this proposal and perhaps other proposals could be submitted to the Committee for the next meeting. Councilman Kraus feels the City must do something in regard to unoccupied and/or foreclosed homes. Councilman Kraus is in favor of the receivership program.

Moved by Councilman Russo, second by Councilman Mooney to table the issue for restore/repair of unoccupied and/or foreclosed homes.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None Motion passed

7. Travel Allowance

This item is not pressing. Councilman Stolarsky requested to table this item until the next Finance Meeting.

Moved by Councilman Mooney, second by Councilman Russo to table the item of travel allowance until the next Finance Meeting.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

8. Final 2009 Appropriation Amendment

Mr. Weber explained the amendment for the 2009 annual appropriation.

Moved by Councilman Russo, second by Councilman Mooney to prepare legislation to amend the 2009 Annual Appropriation.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

9. Pay Raises for Non Bargaining Employees

Mayor Drucker asked the Committee to start thinking about the pay raises for the non bargaining employees. The Mayor wants those employees to know raises are being considered.

Moved by Councilman Mooney, second by Councilman Russo to table the pay raises for non bargaining employees.

Roll Call: Aye: Mooney, Russo, Stolarsky  
Nye: None

Motion passed

The financial reports were reviewed.

The meeting adjourned at 6:56 p.m.

Respectfully submitted,

Barbara M. Janca  
Secretary