



The City of Solon

Police Department

Wayne E. Godzich, Chief of Police

33000 Solon Road
Solon, OH 44139
(440) 248-2932
Fax (440) 248-6751

To prospective Peddlers, Canvassers, or Solicitors as applicants for License or Registration:

Attached, please find an application for a City of Solon Peddler/Solicitor License (Canvasser Registration) along with copies of the Solon Codified Ordinance Chapter regarding Peddling, Canvassing and Soliciting. Please take the time to make yourself familiar with the law and the requirements for obtaining a license or registering legally.

Your application **will be denied** if it contains incorrect information or if it is incomplete or illegible. Failure to submit required attachments will result in the application being considered incomplete. Please do not submit your application and fee with incorrect or incomplete information.

(Please note that there is no fee assessed for Canvassers as defined in the ordinance, whose registration is only valid for 90 days, nor is there a fee assessed for agents of charitable, religious, or educational organizations as defined in the Ohio Revised Code, Section 2915.01.)

The only persons exempt from regulation under these ordinances are persons engaged in religious proselytizing or anonymous political speech. These are narrow exceptions; please contact the Solon Police Department for clarification before you assume that you are exempt.

Per Ordinance 846.06, it is illegal to approach those residences that have clearly indicated that peddlers, canvassers, and solicitors are prohibited. Failure to abide by the City approved sticker, or any other similar notice will result in arrest and prosecution for a Fourth Degree Misdemeanor on the first offense.

We look forward to working with you and your organization to ensure that your endeavors are successful. Please be advised, however, that these ordinances are strictly enforced, they are criminal in nature, and will result in arrest and prosecution for failure to comply.

No peddling, canvassing or soliciting is permitted on Sundays or Holidays. Such activity is licensed only between 9:00 a.m. and 8:00 p.m., Monday through Saturday.

Licenses or registrations are issued to individuals. A separate license or registration is required for each person even if they are all agents/employees of a single organization. Approved licenses or registrations must be carried at all times while peddling, canvassing or soliciting and must be presented to any resident, City Official, or police officer upon request.

Should you have any questions prior to or during the application process, please contact the Permits and Licenses Officer at the Solon Police Department, 440-248-1234.

Solon Police Department
33000 Solon Road
Solon, Ohio 44139

Photo Section - For office purposes only

Office Hours:
Monday—Friday
8:00 a.m. - 4:00 p.m.

For Questions call:
(440) 248-1234

APPLICATION FOR PEDDLER/SOLICITOR LICENSE
ALSO SERVES AS CANVASSER REGISTRATION (No Fee, 90 day limit)
A separate License or Registration is required for each individual Peddler, Canvasser, or Solicitor

Dates applied for from _____ to _____
Applicable Fee: \$20.00 per week or \$50.00 for six (6) months
(Due at the time of the application)

Every Peddler or Solicitor as defined in Solon Codified Ordinance 846.01 must hold a valid license to peddle or solicit, except those operating as agents of non-profit charitable, religious, civic, or educational organizations. Non-profits are exempt from licensing requirements but are still required to register. **Please check with a permit officer for details.** Every canvasser as defined must register using this same form unless engaged in religious proselytizing or anonymous political speech.

In order to process this License, you must submit the following along with your application:

- Two (2) photographs approximately 2 inch x 2 inch (passport photo size).
- Criminal History information including charge, conviction date, and court where applicable.
- A description of the nature of the business and the goods, wares, merchandise, property and/or services to be sold.
- Proof of Tax Exempt or Charitable Organization status from the I.R.S. or State of Ohio or both, where applicable.
- A copy of State Driver's License, State I.D., or other picture I.D.
- Documentation from the Organization represented that the applicant is, in fact, a representative, where applicable.

Name:	SSN:	DOB:
Permanent Address and Telephone Number		
Local Address and Telephone Number (if different from above)		
Physical Description of Applicant: Age ____ Sex ____ HT ____ WT ____ Eye ____ Hair ____		
Nature of Activity: ____ Product Sales ____ Service Sales ____ Charitable Donation ____ Political Donation ____ Polling ____ Other		
Name, Address and Telephone Number of Organization Represented:		
Dates, Times, and particular locations where peddling/soliciting is to take place:		

APPLICANT'S HISTORY

The applicant, attests through the statement, that he or she has never been convicted of a crime, or if so, has attached a complete list of convictions including the nature of the offense and the place of conviction.

____ No Criminal Conviction ____ Criminal History information attached

Applicant further attests that all information provided is true and accurate subject to the falsification statutes of the State of Ohio.

Signature of Applicant: _____ Date: _____

STATE OF OHIO)
County of Cuyahoga) ss

BE IT REMEMBERED, that on this ____ day of _____, _____, before me, a notary public in and for said county, personally appeared the above named _____ and acknowledged the signing of the above statement as a voluntary act and deed. In testimony whereof, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

Notary Public
My commission expires _____

THIS SECTION IS FOR ADMINISTRATION USE ONLY: (Not to be completed by applicant)

Checklist: Application Fee of \$ _____ collected by _____, badge# _____, on (date) _____ Receipt # _____
____ Photos Business Description Photo I.D. Copy CCH where applicable Tax Exempt Proof Representation Proof

Chief of Police:	Approved _____	Disapproved _____
Signature:	_____	Date: _____
Comments:	_____	

License Officer:	Approved _____	Disapproved _____
Signature:	_____	Date: _____
Comments:	_____	

THIS LICENSE MUST BE CARRIED AT ALL TIMES BY LICENSEE DURING PEDDLING, CANVASSING, OR SOLICITING IN THE CITY. THIS LICENSE IS NON-TRANSFERABLE. VALID ONLY FROM 9:00 a.m. TO 9:00 p.m. MONDAY THRU SATURDAY.