

**SOLON CIVIL SERVICE COMMISSION**  
**April 23, 2014 – 6:04 P.M.**

**PRESENT:** Commission Members Caplan, Doberstyn and Huml, Human Resources Coordinator Vest and Secretary Perry

**APPROVAL OF MINUTES AND PAYROLL**

Mr. Huml moved to approve the minutes of April 8, 2014 as presented by Secretary Perry. Mrs. Caplan seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

The Work Session minutes of March 18, 2014 were not available for approval. This item was tabled.

The Work Session minutes of April 1, 2014 were not available for approval. This item was tabled.

**REVIEW OF PAYROLL CHANGE/RATE SHEETS**

The Commission reviewed the available Payroll Change/Rate Sheets. No action was taken by the Commission.

**CORRESPONDENCE**

Memo dated April 9, 2014 from Chief Viland to Sgt. McGee regarding Departmental Charges. No action was taken by the Commission.

Water Reclamation Department Employee Warning to Joe Popely dated April 11, 2014. No action was taken by the Commission.

**REPORT OF DEPARTMENTAL INCOME/EXPENDITURES**

The report for the Month Ending March 31, 2014 was reviewed. No action was taken by the Commission.

**EMPLOYEE INFORMATIONAL FLOW CHART**

A memo was sent to Law Director Lobe concerning the position of GIS Operator. This item remains pending his response.

**REVIEW OF THE RULES AND REGULATIONS**

This item remains in process and pending.

**CLOSING**

Miss Vest reported there may be a non-compete scheduled for the next meeting for the position of Inspector 1. A conditional offer is being made.

There being no further business to conduct, Mr. Huml moved to adjourn at 6:15 p.m. Mr. Doberstyn seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

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