

SOLON CIVIL SERVICE COMMISSION
June 3, 2014 – 6:08 P.M.

PRESENT: Commission Members Caplan, Doberstyn and Huml, and Secretary Perry

APPROVAL OF MINUTES AND PAYROLL

Mr. Doberstyn moved to approve the minutes of May 27, 2014 as presented by Secretary Perry. Mr. Huml seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

The Work Session minutes of March 18, 2014 were not available for approval. This item was tabled.

The Work Session minutes of April 1, 2014 were not available for approval. This item was tabled.

The Work Session minutes of May 6, 2014 were not available for approval. This item was tabled.

Mr. Huml moved to approve the payroll of May 30, 2014 as presented by the Payroll Department. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

REVIEW OF PAYROLL CHANGE/RATE SHEETS

There weren't any sheets available for signature. No action was taken by the Commission.

CORRESPONDENCE

An Employee Warning dated May 27, 2014 was issued to Jim Stefancin by Director Solanics. No action was taken by the Commission.

MONTHLY REPORT OF DEPARTMENTAL INCOME/EXPENDITURES

The report for the month ending April 30, 2014 was reviewed at the previous meeting and questions were raised concerning OPERS and the Advertising budget line. The Secretary learned the OPERS line will no longer change. With regards to the Advertising budget line, the expenditure line had an overage but was adjusted after the April report was printed.

REVIEW OF THE RULES AND REGULATIONS

There wasn't any new information for this item. It remains pending.

EMPLOYEE INFORMATIONAL FLOW CHART

There wasn't any new information for this item. It remains pending.

CLOSING

The Secretary reported that Chief Viland had requested an entry level exam for patrol and that Water Reclamation is posting the position vacated by Joe Popely. There being no further business to conduct, Mr. Huml moved to adjourn at 6:15 p.m. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried
