

SOLON CIVIL SERVICE COMMISSION
August 11, 2015 – 5:10 p.m.

PRESENT: Commission Members Caplan, Doberstyn, Huml and Secretary Perry

APPROVAL OF MINUTES

Mr. Huml moved to approve the minutes of July 28, 2015. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

APPROVAL OF PAYROLL

Mr. Doberstyn moved to approve the Revised Payroll of July 24, 2015 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

Mr. Doberstyn moved to approve the Payroll of August 7, 2015 as presented by the payroll Department. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

REVIEW OF PAYROLL CHANGE/RATE SHEETS

There were no available payroll change/rate sheets to review. No action was taken by the Commission.

CORRESPONDENCE - POLICE DEPARTMENT

Memo dated July 31, 2015 from Lt. Felton to Dispatcher Welch regarding Tardiness
Memo dated August 2, 2015 from Lt. Felton to Dispatcher Welch regarding Job Performance
Memo dated August 5, 2015 from Chief Viland to Dispatcher Welch regarding Departmental Charges
Memo dated August 10, 2015 from Chief Viland to Dispatcher Welch regarding Departmental Charges

CORRESPONDENCE - WATER RECLAMATION DEPARTMENT

Memo dated August 5, 2015 from Director Solanics requesting that Electrical Instrumentation Technician Mike Pascal be removed from probationary status and be given full time Civil Service status.
Moved by Mr. Huml that employee Mike Pascal be removed from probationary status and be given full time Civil Service status. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

CLOSING

There being no further business to conduct, Mr. Huml moved to adjourn at 5:20 p.m. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried
