

SOLON CIVIL SERVICE COMMISSION
September 29, 2015 – 5:07 p.m.

PRESENT: Commission Members Caplan, Doberstyn, Huml and Secretary Perry

APPROVAL OF MINUTES

Mr. Doberstyn moved to approve the minutes of September 15, 2015. Mrs. Caplan seconded the motion.

Roll Call:	Aye:	Caplan, Doberstyn	
	Abstain:	Huml	
	Nay:	None	The Motion Carried

APPROVAL OF PAYROLL

Mr. Huml moved to approve the Payroll of September 4, 2015 as presented by the Payroll Department. Mr. Doberstyn seconded the motion.

Roll Call:	Aye:	Caplan, Doberstyn, Huml	
	Nay:	None	The Motion Carried

Mr. Doberstyn moved to approve the Payroll of September 18, 2015 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call:	Aye:	Caplan, Doberstyn, Huml	
	Nay:	None	The Motion Carried

Mr. Huml moved to approve the Shoe Allowance Check Run of September 25, 2015 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call:	Aye:	Caplan, Doberstyn, Huml	
	Nay:	None	The Motion Carried

REVIEW OF PAYROLL CHANGE/RATE SHEETS

The available payroll change/rate sheets were reviewed. No action was taken by the Commission.

CORRESPONDENCE

Letter dated September, 2015 from Daniel T. Clancy & Associates, Inc., noting they are retiring and closing down the business effective March 1, 2016. No action was taken by the Commission.

Memo dated September 22 from Lt. Alestock to Ptl. Horvath regarding Departmental Charges. No action was taken by the Commission.

Memo dated September 22 from Chief Viland to Ptl. Horvath regarding Departmental Charges. No action was taken by the Commission.

Memo dated September 23 from Chief Viland indicating positions available for Corrections and Supervisor Positions to be filled through non-competitive examinations. The Commission deemed there was no need for action at this time. They will await receipt of the names selected for the positions and confirmation they meet the minimum qualifications and that the positions have been pre-approved by the Administration.

CLOSING

There being no further business to conduct, Mr. Huml moved to adjourn at 5:29 p.m. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried
