

**SOLON CIVIL SERVICE COMMISSION**  
**February 9, 2016 – 5:10 p.m.**

**ROLL CALL:** Commission Members Caplan, Kennedy, Huml, and Secretary Perry

**APPROVAL OF MINUTES**

Mr. Huml moved to approve the minutes of January 5, 2015 as presented by the Secretary.  
Mrs. Kennedy seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

The approval of the minutes of January 26, 2016 were tabled.

**APPROVAL OF PAYROLL**

Mr. Huml moved to approve the Payroll of February 5, 2016 as presented by the Payroll Department. Mrs. Kennedy seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

**APPROVAL OF PAYROLL CHANGE/RATE SHEETS**

The available payroll change/rate sheets were signed by the Commission. No other action was taken.

**CORRESPONDENCE**

Letter dated February 8, 2016 from Chief Viland requesting removal of candidate John Martin from the current Corrections Officer eligibility list and the release of the next name.

Letter dated February 8, 2016 from Chief Viland requesting removal of candidate Lorenzo Cole from the current Corrections Officer eligibility list and the release of the next name.

Mr. Huml moved to remove both names from the current Corrections Officer eligibility list and to release the next two names for review. Mrs. Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

**REVIEW PERIOD FOR PROMOTIONAL EXAMINATIONS**

Further discussion followed on this item. The Commission referred to a public notice issued by the City of Brooklyn for a recent Lieutenant Promotional Examination and was in favor of utilizing this method for future promotional testing without requiring a change to the Rules and Regulations.

**REVIEW OF RULES AND REGULATIONS**

There was discussion as to when to incorporate the new changes into the current Rules and Regulations. The thought was to synchronize the review of the Rules and Regulations with the review of the Charter, on a five year basis. Further discussion is to follow with the Human Resources Director.

**ADJOURNMENT**

There being no further business to discuss, Mrs. Caplan moved to adjourn the meeting at 5:40 p.m. Mrs. Kennedy seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

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