

OLON CIVIL SERVICE COMMISSION
May 10, 2016 – 4:39 p.m.

ROLL CALL: Commission Members Caplan, Huml, Kennedy and Director of Human Resources Stolarsky and Secretary Perry

APPROVAL OF MINUTES

Mr. Huml moved to approve the minutes of April 12, 2016. Mrs. Kennedy seconded the motion.

Roll Call:	Aye:	Caplan, Huml, Kennedy	
	Nay:	None	The Motion Carried

Approval of the minutes of April 26, 2016 was tabled to the next meeting.

APPROVAL OF PAYROLL

Mr. Huml moved to approve the payroll of April 29, 2016 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call:	Aye:	Caplan, Huml, Kennedy	
	Nay:	None	The Motion Carried

APPROVAL OF PAYROLL CHANGE/RATE SHEETS

The available payroll change/rate sheets were signed by the Commission. No other action was taken.

FIRE DEPARTMENT

There was further discussion regarding the passing percentage for promotional testing and the test review period. The Commission made the decision to invite Chief Shaw to a meeting at a later date to continue this discussion further. His input is required.

With regards to the Firefighter Entry Level exams for which the Commission is accepting applications, the Secretary reported the advertisement stated the Commission would begin accepting applications at 9:00 a.m. on May 9th. However, at 8:00 a.m. when the City Hall doors opened to the public there was a long line of applicants at the entrance and the Switchboard Operator began accepting them immediately. The 21st applicant lodged a complaint with the Secretary stating if he knew we would begin accepting the applications at 8:00 a.m., he would have arrived earlier.

The Commission ruled that because none of the applicants had prior knowledge the Commission would begin accepting applications early, the candidate would still be in the same order as if the applications were accepted at 9:00 a.m. The Commission directed the Secretary to contact the applicant with the ruling.

ANNUAL REPORT

The Secretary noted an extension of time from the State of Ohio was requested. The Commission reminded the Secretary they want signing privileges on the form.

SERVICE DEPARTMENT

Director Stolarsky distributed a copy of the updated waiver for the agility test for the Service Worker 1 position. She explained the corrections made. The Commission thanked Director Stolarsky for her efforts.

ADDITIONS/CHANGES TO RULES AND REGULATIONS

The Commission discussed reviewing the current document on an annual basis with the vendor who prepared the document to be sure any current updates in the laws are included.

ADJOURNMENT

There being no further business to discuss, Mr. Huml moved to adjourn the meeting at 5:45 p.m. Mrs. Kennedy seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried
