

OLON CIVIL SERVICE COMMISSION
June 28, 2016 – 4:38 p.m.

ROLL CALL: Commission Members Caplan, Huml, Kennedy, Director of Human Resources Stolarsky and Secretary Perry

APPROVAL OF MINUTES

Mrs. Caplan moved to approve the minutes of June 7, 2016 as presented by Secretary Perry. Mr. Huml seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

APPROVAL OF PAYROLL

Mr. Huml moved to approve the payroll of June 10, 2016 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

Mr. Huml moved to approve the payroll of June 24, 2016 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml
 Abstain: Kennedy
 Nay: None The Motion Carried

APPROVAL OF PAYROLL CHANGE/RATE SHEETS

The available payroll change/rate sheets were signed by the Commission. No other action was taken.

CORRESPONDENCE

Chief Viland requested authorization for the Secretary to begin arranging for a Corrections Officer Examination. Mrs. Kennedy moved for the Secretary to begin preparing for a Corrections Officer examination. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

REGULAR BUSINESS

Mrs. Kennedy requested a date change to the Work Session. The Commission selected Thursday, July 28 as the alternative date.

Mrs. Kennedy requested that a roster of the Commission be drawn up to include names, addresses, home and cell phone numbers and e-mail addresses. She noted the website needed to be updated, as well.

EXECUTIVE SESSION

Human Resources Director Stolarsky asked to discuss a personnel matter with the Commission in Executive Session.

Mr. Huml moved to enter into an Executive Session at 4:45 to discuss a personnel matter. Mrs. Kennedy seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

Mr. Huml moved to adjourn the Executive Session at 5:26 p.m. and to resume the regular meeting. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

ADJOURNMENT

There being no further business to discuss, Mr. Huml moved to adjourn the meeting at 5:27 p.m. Mrs. Kennedy seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried
