

SOLON CIVIL SERVICE COMMISSION
Thursday, October 25, 2016 – 4:32 P.M.

ROLL CALL: Commission Members Caplan, Huml, Kennedy and Administrative Secretary Sheila Rodgers

APPROVAL OF MINUTES

The Regular Meeting minutes of October 13 and the Work Session minutes of October 13 were not available for review.

APPROVAL OF PAYROLL CHANGE/RATE SHEETS

The available payroll change/rate sheets were signed by the Commission. No other action was taken by the Commission.

CORRESPONDENCE

E-mail dated October 17, 2016 from Chief Viland reporting that candidate Erik Plumer requesting to be removed from the current patrol officer eligibility list after accepting a position with the Northeast Ohio Regional Sewer District.

E-mail dated October 17, 2016 to Chief Viland noting we have removed Erik Plumer from the current patrol officer eligibility list and forwarding the application of Jacob Ross for review.

Letter dated October 17, 2016 to Mayor Drucker from Chief Viland requesting the probation termination of Ptl. Paul Pettinato and that he be permanently appointed to the position of Patrolman.

Letter dated October 17, 2016 from Chief Viland to the Civil Service Commission requesting to remove candidate Matthew Roth from the current patrol officer eligibility list and requesting that the next name be forwarded for consideration.

Chairman Huml moved to remove Matthew Roth from the current eligibility list and that the next name be forwarded to Chief Viland for consideration. Commission Member Kennedy seconded the motion.

Roll Call:	Aye:	Caplan, Huml, Kennedy
	Nay:	None The Motion Carried

SERVICE DEPARTMENT

Sheila Rodgers distributed to the Commission a Memorandum dated October 24, 2016 from Director Bandiera regarding the Agility Test given on October 15, 2016 to 16 applicants who appeared for the position Service Worker I. Six applicants failed the examination and Director Bandiera requested certification of the list of 10 names.

Chairman Huml moved to approve the current eligibility list of 10 names for the position of Service Worker 1 according to the current Rules and Regulations. Commission Member Kennedy seconded the motion.

Roll Call:	Aye:	Caplan, Huml, Kennedy
	Nay:	None The Motion Carried

All ten names were permitted to be given to Director Bandiera for consideration as per Section 10.02(A) of the Rules and Regulations.

POLICE DEPARTMENT

The Secretary noted Chief Viland had contacted her regarding a computation error on the eligibility list for Patrol Officer. Candidate Talpas should have scored an 80.08% as opposed to 100.08%. This would move him from number 13 to number 18 on the list. Chairman Huml moved to approve the corrected list provided by the Secretary based upon the recalculation information provided to the Commission. Commission Member Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

There was discussion as to whether letters should be sent by the Commission to the applicants when they are removed for cause and what information needs to be included in the letters. The Commission will review and further discuss Sections 9:05 and 9:06 of the Rules and Regulations concerning this issue in the Work Sessions.

ADJOURNMENT

There being no further business to discuss, Chairman Huml moved to adjourn the meeting at 5:03 p.m. Commission Member Kennedy seconded the motion.

Roll Call: Aye: Huml, Kennedy
 Nay: None The Motion Carried

