

**OLON CIVIL SERVICE COMMISSION**  
**Thursday, November 8, 2016 – 4:45 P.M.**

**ROLL CALL:** Commission Members Caplan, Huml, and Kennedy

**APPROVAL OF MINUTES**

The Regular Meeting minutes of October 13, 2016, Work Session Minutes of October 13, 2016 and the Regular Meeting minutes of October 25, 2016 were not available for approval.

**APPROVAL OF PAYROLL**

Chairman Huml moved to approve the Payroll of October 28, 2016 as processed by the Payroll Department. Commission Member Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

**APPROVAL OF PAYROLL CHANGE/RATE SHEETS**

The available payroll change/rate sheets were signed by the Commission. No other action was taken by the Commission.

**CORRESPONDENCE**

None

**REGULAR BUSINESS**

Chairman Huml distributed to the Commission for their review a Test Results Analysis form to be given to testing administrators prior to testing to determine the quartile scores from past tests given to other communities for the current position. The information gathered would be used to determine the final percentage to use for passing grades. Discussion followed.

The Commission selected the date of Wednesday, December 21, 2016 at 4:30 p.m. as an "if needed" meeting date.

**ADJOURNMENT**

There being no further business to discuss, Chairman Huml moved to adjourn the meeting at 5:15 p.m. Commission Member Kennedy seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

---

---

---