

**OLON CIVIL SERVICE COMMISSION**  
**Thursday, November 22, 2016 – 4:38 P.M.**

**ROLL CALL:** Commission Members Caplan, Huml, and Kennedy

**APPROVAL OF MINUTES**

Chairman Huml moved to approve the Regular Meeting Minutes of October 25, 2016 and November 8, 2016. Commission Member Kennedy seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

The Regular Meeting Minutes of October 13, 2016, Work Session Minutes of October 13, 2016 and the Work Session minutes of November 1, 2016 were not available.

**APPROVAL OF PAYROLL**

Chairman Huml moved to approve the Payroll of November 11, 2016 as processed by the Payroll Department. Commission Member Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

**APPROVAL OF PAYROLL CHANGE/RATE SHEETS**

The available payroll change/rate sheets were signed by the Commission. No other action was taken by the Commission.

**CORRESPONDENCE**

None

**REGULAR BUSINESS**

Chairman Huml acknowledged receipt of the material recorded to date for the Work Sessions. Further material is to follow.

The next meeting is scheduled for Tuesday, December 6, 2016 at 4:30 p.m. The December 21, 2016 meeting will only be held if needed.

Chairman Huml wished the Commission a Happy Thanksgiving.

**ADJOURNMENT**

There being no further business to discuss, Chairman Huml moved to adjourn the meeting at 4:45 p.m. Commission Member Kennedy seconded the motion.

Roll Call:           Aye:           Caplan, Huml, Kennedy  
                  Nay:           None                   The Motion Carried

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