

SOLON CIVIL SERVICE COMMISSION
April 20, 2017 – 4:00 p.m.

ROLL CALL

Present: Commission Members Caplan, Kennedy, Huml

APPROVAL OF MINUTES

Motion by Commission Member Kennedy, second by Commission Member Caplan to approve the minutes of March 16, 2017.

Roll Call:	Aye:	Caplan, Huml, Kennedy
	Nay:	None
		The Motion Carried

Approval of the Work Session minutes of October 13, 2016, November 1, 2016 and March 21, 2017 were tabled.

APPROVAL OF PAYROLL

The Commission certified the following Payroll Check Reports:

Regular Payroll of March 31, 2017

Regular Payroll of April 13, 2017

Commission Member Kennedy alerted the Commission to the fact that her husband, Larry Kennedy has been re-called to work at Grantwood for the summer. To avoid the appearance of impropriety, she would not sign off on the payroll reports while his name continues to appear on them.

APPROVAL OF PAYROLL CHANGE/RATE SHEETS

The Commission signed off on the available payroll change/rate sheets for the period. No action was taken by the Commission.

CORRESPONDENCE

Memo dated March 30, 2017 to Patrolman McElroy from Lt. Tonelli regarding Departmental Charges.

Memo dated March 30, 2017 to Patrolman McElroy from Chief Viland regarding Departmental Charges.

Memo dated April 4, 2017 to Patrolman McElroy from Chief Viland regarding Departmental Charges.

REGULAR BUSINESS

With regards to the issue of signing off on the payroll and the payroll rate change sheets, the Secretary noted she discussed the matter with the Finance Director. He reviewed the document from Mark Lucas and he is in the process of developing wording he believes will resolve the issues presented by the Commission. It should be available for the next meeting.

SELECTION OF MAY AND JUNE MEETING DATES

The Commission selected May 4, 2017 at 4:00 p.m., May 18, 2017 at 6:15 p.m. (Corrections Officer Examination at Community Center), June 1, 2017 at 4:00 p.m. and June 15, 2017 at 4:00 p.m.

ADJOURNMENT

There being no further business to conduct, Chairman Huml moved to adjourn the meeting at 4:22 p.m. Commission Member Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried
