

OLON CIVIL SERVICE COMMISSION
June 1, 2017 – 4:00 p.m.

The Solon Civil Service Commission met on the above date at City Hall.

ROLL CALL

Present: Commission Members Caplan, Huml and Kennedy

APPROVAL OF MINUTES

Motion by Chairman Huml, second by Commission Member Kennedy to approve the meeting minutes of May 4, 2017.

Roll Call: Aye: Huml, Kennedy
 Nay: None
 Abstain: Caplan The Motion Carried

Motion by Commission Member Caplan, second by Commission Member Kennedy to approve the meeting of May 18, 2017.

Roll Call: Aye: Caplan, Kennedy
 Nay: None
 Abstain: Huml The Motion Carried

Approval of the Work Session minutes of October 13, 2016, November 1, 2016 and March 21, 2017 were not available. No action was taken by the Commission.

APPROVAL OF PAYROLL

The Commission approved the payroll report of May 12, 2017. No action was taken by the Commission.

Approval of the April 28, 2017 payroll and the May 26, 2017 payroll is pending.

APPROVAL OF PAYROLL CHANGE/RATE SHEETS

The Commission signed off on the available payroll change/rate sheets for the period. No action was taken by the Commission.

CORRESPONDENCE

None for the period.

REGULAR BUSINESS

PENDING

New wording for sign off on payroll rosters and payroll change/rate sheets.

APPROVAL OF CORRECTIONS OFFICER ELIGIBILITY LIST

Motion by Chairman Huml, second by Commission Member Kennedy to approve the eligibility list for the Corrections Officer Examination administered on May 18, 2017 by Ramsey & Associates according to the current Rules and Regulations.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

It was noted the test was graded using the one standard deviation below the mean method. The mean was 73% and the one standard deviation below the mean was 62.39%. Commission Member Kennedy noted using this method is more inclusive but most likely will never pull from one of the lower scoring names. This is because the new Rules and Regulations allow for the expiration of a list once one name has been hired from any list other than Police and Fire.

The Secretary was given permission to forward the first six names on the list to the Corrections Department to begin their review for hire.

SELECTION OF JULY AND AUGUST MEETING DATES

The Commission selected July 6 and July 20, August 8 and August 24 for their future meeting dates.

ADJOURNMENT

Motion by Commission Member Kennedy, second by Commission Member Caplan to adjourn the meeting at 4:28 p.m.

Roll Call:	Aye:	Caplan, Huml, Kennedy
	Nay:	None The Motion Carried
