

SOLON CIVIL SERVICE COMMISSION
November 30, 2017 – 4:10 p.m.

ROLL CALL

Present: Commission Members Caplan, Kennedy, Huml
Also Present: Director of City Services Drsek

APPROVAL OF MINUTES

The Work Session Minutes were not yet available for approval.

The Minutes of September 26, October 10, October 24 and November 14, 2017 were not available for approval.

APPROVAL OF PAYROLL

The Commission signed off on the payroll for the week November 22, 2017. No other action was taken by the Commission.

PAYROLL CHANGE/RATE SHEETS

The Commission signed the available Payroll Change/Rate Sheets. No other action was taken by the Commission.

REGULAR BUSINESS

Director Drsek addressed the Commission regarding his memo dated November 22, 2107 regarding the hiring of Robert Wysocki, James Hinchcliffe, Robert Warshawsky, Nick Caspio and Matthew Epele. Based upon the list approved by the Commission for Service Worker II, six candidates were interviewed and went through the screening process. He is currently recommending the approval of the aforementioned candidates for the full time position of Service Worker II. They are being hired at the new rate of \$19.00 per hour.

Motion by Commission Member Kennedy, second by Commission Member Caplan approving Robert Wysocki, James Hinchcliffe, Robert Warshawsky, Nick Caspio and Mathew Epele for the position of Service Worker II in the Service Department.

Roll Call:	Aye:	Caplan, Huml, Kennedy	
	Nay:	None	The Motion Carried

NON COMPETITIVE EXAMINATIONS

Police Department

The Commission reviewed the job description, job posting, employment application and credentials of Joseph Maruschak, applying for the position of Police Facility Support. In a memo dated November 29, 2017, Chief Viland said 28 candidates were reviewed and supplied a copy of the application log commenting on the candidates. Candidate Maruschak is the selection being submitted to the Commission and has already completed an extensive interview and personal history questionnaire, criminal history checks through both the FBI and Ohio BCI, an extensive public records search, verification of high school and college education by transcript, a lie detector examination, interviews with references and prior employers, a check of his credit history, workman's compensation records and a panel interview with the command staff.

Motion by Chairman Huml, second by Commission Member Kennedy approving Joseph Maruschak for the position of Police Facility Support.

Roll Call:	Aye:	Caplan, Huml, Kennedy	
	Nay:	None	The Motion Carried

CORRESPONDENCE

Memo dated November 27, 2017 from Lt. Tonelli to FTO Pettinato regarding Departmental Charges. No action was taken by the Commission.

Memo dated November 27, 2017 from Chief Viland to FTO Pettinato regarding Departmental Charges. No action was taken by the Commission.

Memo dated November 30, 2017 from Chief Viland to FTO Pettinato regarding Departmental Charges. No action was taken by the Commission.

MISCELLANEOUS

The Committee took a brief break to congratulate and bid farewell to Mayor Drucker. They applauded as she exited the building on her final day as Mayor.

ADJOURNMENT

There being no further business to conduct, Chairman Huml moved to adjourn the meeting at 4:34 p.m. Commission Member Caplan seconded the motion.

Roll Call: Aye: Caplan, Huml, Kennedy
 Nay: None The Motion Carried

Prepared and Submitted by _____
Kim M. Perry, Secretary