

**OLON CIVIL SERVICE COMMISSION**  
**January 8, 2019 - 4:01 p.m.**

**ROLL CALL**

Present: Commission Members Huml and Kennedy, Manager of Solon Center for the Arts Tracy Sullivan, Public Works Commissioner Drsek, Service Workers Keith Robertson and Clint Morris and Secretary Perry

**APPROVAL OF MINUTES**

Motion by Commission Member Huml, second by Commission Member Kennedy to approve the minutes of December 18, 2018.

Roll Call:           Aye:           Huml, Kennedy  
                  Nay:           None                           The Motion Carried

**APPROVAL OF PAYROLL and PAYROLL CHANGE/RATE SHEETS**

The Commission signed the available Payroll Change/Rate Sheets. No other action was taken by the Commission.

Motion by Commission Member Huml, second by Commission Member Kennedy to approve the Payroll of December 7, 2018, December 21, 2018, January 4, 2019 and the One Time Bonus Payroll for 2018 as presented by the Payroll Department.

Roll Call:           Aye:           Huml, Kennedy  
                  Nay:           None                           The Motion Carried

**OLD BUSINESS**

Manager for the Center for the Arts, Tracy Sullivan, addressed the Commission regarding the hiring of Katherine Tekesky for the full time position of Theater Coordinator. She explained the candidate brought forth at the last meeting was unable to accept the position. Both candidates were very close in experience and expertise in the Arts.

Following a brief review of Ms. Tekesky's application and resume, motion by Commission Member Kennedy, second by Commission Member Huml to approve the hiring of Katherine Tekesky for the full time position of Theater Coordinator as requested by the Center for the Arts.

Roll Call:           Aye:           Huml, Kennedy  
                  Nay:           None                           The Motion Carried

**CORRESPONDENCE**

Memo dated December 10, 2018 from Chief Viland to a Full Time Officer regarding Departmental Charges. No action was taken by the Commission.

Letter dated December 11, 2018 from Chief Viland to Michael Corbets regarding his appointment as a Full Time Officer with the Solon Police Department effective January 3, 2019.

Memo dated December 21, 2018 from Chief Viland requesting to schedule an entry level examination, via a testing company of the Commission's choosing and that the passing score of the written exam be 70%. An agility test will be given by members of the Police Department.

Motion by Commission Member Huml, second by Commission Member Kennedy approving that the Secretary begin preparations for an entry level exam and that the passing grade for the written examination be 70%.

Roll Call:           Aye:           Huml, Kennedy  
                  Nay:           None                           The Motion Carried

