

SOLON CIVIL SERVICE COMMISSION
February 5, 2019 - 4:19 p.m.

ROLL CALL

Present: Commission Members Gross, Huml and Kennedy, HR Director Stolarsky and Secretary Perry

The Civil Service Commission welcomed Robert Gross as their newest member. He replaces Leah Caplan who departed in December.

The selection of the Chairman and Co-Chairman will be held at the next meeting.

APPROVAL OF MINUTES

Motion by Commission Member Kennedy, second by Commission Member Huml to approve the minutes of January 22, 2019.

Roll Call:	Aye:	Huml, Kennedy	
	Abstain:	Gross	
	Nay:	None	The Motion Carried

APPROVAL OF PAYROLL and PAYROLL CHANGE/RATE SHEETS

Motion by Commission Member Huml, second by Commission Member Kennedy to approve the Payroll of February 1, 2019 as presented by the Payroll Department.

Roll Call:	Aye:	Gross, Huml, Kennedy	
	Nay:	None	The Motion Carried

CLASSIFIED EMPLOYEES

Director Stolarsky distributed to the Commission a spreadsheet of all current Classified Employees and those covered by a Collective Bargaining Unit. She noted that most of the departments were not at capacity and there were vacant positions available to be filled if the Department Head chooses to do so. As an example, the Finance Department recently hired two part time employees as opposed to full time employees because the work load at this time in the vacant positions does not warrant full time status.

PROGRESS ON UPDATE OF RULES AND REGULATIONS

Commission Member Kennedy reported she has not received any responses with regards to the update to the Rules and Regulations. She will make follow up phone calls prior to the next meeting.

SELECTION OF MEETING DATES

In order to accommodate the newest member of the Commission and the Secretary, the meeting dates will be changed to Wednesdays at 4:15 p.m. on March 6, March 20, and April 3. Because of Solon Police Department promotional testing, the April 16 meeting will remain on Tuesday, with the time changed to 4:15 p.m.

