

OLON CIVIL SERVICE COMMISSION
July 5, 2011 – 6:40 p.m.

The Solon Civil Service Commission met at Solon City Hall.

PRESENT: Commission Members Doberstyn, Huml, and Patton, Human Resource Director Cornhoff and Secretary Perry

APPROVAL OF MINUTES

Mr. Huml moved to approve the Minutes of June 28, 2011 as presented. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Doberstyn, Huml, Patton
 Nay: None The Motion Carried

APPROVAL OF PAYROLL

Mr. Doberstyn moved to approve the hourly/salary payroll for Pay End Date July 1, 2011 as submitted by the Payroll Department. Mr. Huml seconded the motion.

Roll Call: Aye: Doberstyn, Huml, Patton
 Nay: None The Motion Carried

REVIEW OF PAYROLL CHANGE/RATE SHEETS

The Commission reviewed and signed the available payroll change/rate sheets provided by the Payroll Department. No action was taken by the Commission.

Director Cornhoff stated the question as to whether it is necessary for the Commission to sign off on the payroll change/rate sheets for employees not covered by Civil Service remains under study by the Law Director.

CORRESPONDENCE

A Classified Order dated June 30, 2011 was received from the Police Department regarding new hire Auxiliary Officer Richard M. Giles, II effective July 1, 2011.

REGULAR BUSINESS

Director Cornhoff reported Director Bandiera intends to have his third candidate chosen by the next meeting to sit for a non-competitive examination.

With regards to amending the Civil Service Rules and Regulations, Director Cornhoff noted Chief Shaw and Chief Viland are in the process of compiling their suggestions. There appears to be no suggestions forthcoming from the remaining departments.

The next Civil Service meeting will be held on Tuesday, July 19, 2011 at 6:30 p.m.

There being no further business to discuss, Mr. Huml moved to adjourn at 6:50 p.m. Mr. Patton seconded the motion.

Roll Call: Aye: Doberstyn, Huml, Patton
 Nay: None The Motion Carried
