

OLON CIVIL SERVICE COMMISSION
Wednesday, May 6, 2020
Meeting Held via Zoom due to the Covid-19 Pandemic

Chairman Kennedy opened the meeting at 5:15 p.m.

ROLL CALL

Present: Commission Members Adelman, Gross, Kennedy and Secretary Perry

APPROVAL OF MINUTES

Motion by Commission Member Gross, second by Commission Member Adelman to approve the minutes of April 15, 2020 as presented by the Secretary.

Roll Call: Aye: Adelman, Gross, Kennedy
Nay: None The Motion Carried

APPROVAL OF PAYROLL

Motion by Commission Member Adelman, second by Commission Member Gross to approve the City Payroll Registers for the pay dates April 24, 2020 and May 8, 2020 as presented by the Payroll Department.

Roll Call: Aye: Adelman, Gross, Kennedy
Nay: None The Motion Carried

Chairman Kennedy noted she is able to sign off on the registers now that her husband has been furloughed by the City from his part time position at Grantwood Golf Course as a result of the COVID-19 Pandemic. Once he becomes re-instated she will resume abstaining from applying her signature.

PAY RATE/CHANGE SHEETS

Motion by Commission Member Gross, second by Commission Member Adelman to approve the Payroll Change/Rate Sheet for Employee Number 101 as presented by the Payroll Department.

Roll Call: Aye: Adelman, Gross, Kennedy
Nay: None The Motion Carried

Commission Member Gross asked how long Employee Number 101 had been employed by the City. The Secretary responded that she was not aware of his tenure. Commission Member Kennedy asked if this information could be included in the future.

CORRESPONDENCE

Police Department

Memo dated April 17, 2020 from Assistant Chief Haines requesting removal of Candidate #16 from the current Civil Service List for Patrol Officer.

Motion by Commission Member Kennedy, second by Commission Member Adelman to remove candidate #16 from the current Civil Service List for Patrol Officer for the reason detailed in the memo dated April 17, 2020 from Assistant Chief Haines and that the appropriate notification be made to the Candidate.

Roll Call: Aye: Adelman, Gross, Kennedy
Nay: None The Motion Carried

Motion by Commission Member Kennedy, second by Commission Member Gross to release the application of Candidate #17 to the Police Department for review.

Roll Call: Aye: Adelman, Gross, Kennedy
Nay: None The Motion Carried

Commission Member Gross said once the meetings are live again he would like to have a dialogue with the Assistant Chief and HR Director Stolarsky to ensure the background investigations and reasons for removal follow the character and fitness guidelines described in the Rules and Regulations. He has no reason to doubt the current process; he just wants full integration to ensure the candidates are given a fair opportunity.

Memo dated May 5, 2020 from Chief Tonelli to Employee #85 with regards to Departmental Charges. No action was taken by the Commission.

Water Reclamation

Employee Warning dated April 24, 2020 from Director Solanics to Employee #7322 for Work Performance. No action was taken by the Commission.

NEW BUSINESS

E-mail dated April 21, 2020 from Candidate #10 with regards to challenging his removal from the current Patrol Officer Eligibility List.

E-mail dated April 24, 2020 from Candidate #3 with regards to challenging his removal from the current Patrol Officer Eligibility List.

Prior to the meeting Chairman Kennedy noted she had discussions with the Assistant Chief and HR Director Stolarsky about these requests. She noted the Assistant Chief has been a wonderful partner and has taken responsibility to responding to the candidates when they have requested the reasons for removal. She said she feels comfortable with the Chief and the Assistant Chief in their decisions.

Motion by Commission Member Kennedy, second by Commission Member Adelman acknowledging the requests of both candidates to reconsider their removal from the current Patrol Officer Eligibility List and based upon the information obtained by the Appointing Authority the correct decisions were made and the candidates will not be re-instated.

Roll Call:	Aye:	Adelman, Gross, Kennedy
	Nay:	None
		The Motion Carried

Commission Member Gross stated he would frame up a template along the lines of the verbiage within the motion. Chairman Kennedy noted the original reason for removal is made by the Police Department. The Commission is simply indemnifying that decision.

PROGRESS ON UPDATE OF RULES AND REGULATIONS

Because the Commission is continually adding items for review for Legal Counsel, the completion date has been pushed out further. This item remains in process with the following items recently added: Zoom meetings, age deadline for police candidates, extra credit for police experience, uniformed service vs honorable discharge.

Commission Member Gross noted at the last meeting Fire Chief Vedder commented on Section 10.08 of the Rules and Regulations which allows for a paramedic to drop their certification after 12 years with the approval of the Chief. Chief Vedder noted this has been proved difficult with staffing during vacations and days off due to the growth of the City and having to staff three stations. Commission Member Gross feels the rule already gives the Chief the discretion to approve or not and that no change is necessary. Chairman Kennedy said she would notify the Chief of the opinion of the Commission.

