

**SOLON CIVIL SERVICE COMMISSION  
January 10, 2012 – 6:34 p.m.**

**PRESENT:** Commission Members Doberstyn, Huml, Human Resources Director Cornhoff, Chief Viland, Director of Water Reclamation Solanics, Lead Dispatcher Terwilliger, IAFF 2079 President Nix and Secretary Perry

**APPROVAL OF MINUTES**

Mr. Huml moved to approve the Minutes of December 13, 2011 as presented. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Huml, Doberstyn  
Nay: None The Motion Carried

**APPROVAL OF PAYROLL**

Mr. Huml moved to approve the Payroll of December 16, 2011 as presented. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Huml, Doberstyn  
Nay: None The Motion Carried

Mr. Huml moved to approve the Payroll of December 30, 2011 as presented. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Huml, Doberstyn  
Nay: None The Motion Carried

**REVIEW OF PAYROLL CHANGE/RATE SHEETS**

The Commission reviewed and signed the available payroll change/rate sheets provided by the Payroll Department. No action was taken by the Commission.

**CORRESPONDENCE**

Memo dated December 22, 2011 to the Civil Service Commission from Chief Viland regarding the criteria used in selecting a Full time Dispatcher. No action was taken by the Commission.

Memo dated December 22, 2011 from Chief Viland reporting they have extended a conditional offer of employment to candidate Steven Wager and requesting the release of the next candidate on the current eligibility list. Secretary Perry released Candidate #21, Nick Dalbin, on December 22, 2011.

Memo dated December 24, 2011 from Kevin C. Patton regarding his resignation from the Civil Service Commission as of January 8, 2012 due to his being officially seated as a member of the Solon Board of Education on January 9, 2012.

Letter dated January 2, 2012 from Chief Viland requesting the removal of candidate John Tekautz from the current police eligibility list and requesting the release of the next candidate on the current eligibility list. Secretary Perry released Candidate #22, Marc Karkan, on January 2, 2012.

Letter dated January 2, 2012 from Chief Viland to Patrolman Perkins regarding departmental charges. No action was taken by the Commission.

Letter dated January 2, 2012 from Chief Viland to Patrolman Davis regarding departmental charges. No action was taken by the Commission.

Memo dated January 6, 2012 from Chief Shaw requesting to schedule promotional exams as a contractual obligation. Mr. Huml moved that Secretary Perry begin the process of scheduling promotional exams. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Huml, Doberstyn  
Nay: None The Motion Carried

Memo dated January 6, 2012 from Chief Shaw requesting to schedule an entry level exam for paramedic/firefighter due to vacancies that will occur in 2012. Mr. Doberstyn moved that Secretary Perry begin the process of scheduling an entry level exam. Mr. Huml seconded the motion.

Roll Call: Aye: Huml, Doberstyn  
Nay: None The Motion Carried

Memo dated January 6, 2012 from Chief Shaw to IAFF 2079 President Nix regarding the delayed date for the promotional exams. No action was taken by the Commission. IAFF 2079 President Nix was present and stated there were no objections to the delayed date.

Memo dated January 9, 2012 from Chief Viland to Patrolman Maragliano regarding departmental charges. No action was taken by the Commission.

Memo dated January 9, 2012 from Chief Viland to Patrolman Perkins regarding departmental charges penalties. No action was taken by the Commission.

Memo dated January 9, 2012 from Chief Viland to Patrolman Davis regarding departmental charges penalties. No action was taken by the Commission.

#### **FIRE DEPARTMENT**

IAFF 2079 President Nix was present to discuss questions that members of the union originally wanted answered. However, Mr. Nix was never provided the questions and he thought it unprofessional to not show up. He thanked the Commission for allowing him agenda time to represent the union.

#### **WATER RECLAMATION**

Director Solanics presented candidate Clifton Fletcher for a non-competitive examination for the position of Wastewater Operator. Mr. Huml explained the process and the non-competitive examination was administered.

Mr. Huml moved to approve the hiring of Clifton Fletcher for the position of Wastewater Operator based upon the examination and recommendation of Director Solanics. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Huml, Doberstyn  
Nay: None The Motion Carried

#### **POLICE DEPARTMENT**

Chief Viland and Lead Dispatcher Terwilliger presented candidate Ashley Welch for a non-competitive examination for the position of Full Time Dispatcher. Mr. Huml explained the process and the non-competitive examination was administered.

Mr. Doberstyn moved to approve the hiring of Ashley Welch for the position of Full Time Dispatcher based upon the examination and the recommendations of Chief Viland and Lead Dispatcher Terwilliger.

**As a result of Mr. Patton's resignation from the Civil Service Commission effective January 8, 2012,** Mr. Huml entered into the record the following: The Civil Service Commission members and staff commend Mr. Kevin Patton for his dedicated service to the employees and the City of Solon while on the Commission. He served with keen insight, sensitivity to fairness and equity as it related to employees and potential employees. We wish him success as he moves to a seat on the Solon Board of Education.

The next meeting is scheduled for Tuesday, January 24, 2012 at City Hall.

There being no further business to discuss, Mr. Huml moved to adjourn at 7:36 p.m. Mr. Doberstyn seconded the motion.

Roll Call:                 Aye: Huml, Doberstyn  
                                  Nay: None

The Motion Carried

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