

**SOLON CIVIL SERVICE COMMISSION**  
**March 19, 2013 – 7:11 p.m.**

**PRESENT:** Commission Members Caplan, Doberstyn and Huml, Human Resources Director Cornhoff, Solon Firefighter Union President Jim Nix and Secretary Perry

**APPROVAL OF MINUTES**

Mrs. Caplan moved to approve the minutes of March 6, 2013 as presented by Secretary Perry. Mr. Doberstyn seconded the motion.

Roll Call:           Aye:           Caplan, Doberstyn, Huml  
                  Nay:           None                   The Motion Carried

**APPROVAL OF PAYROLL**

Mr. Huml moved to approve the Payroll of March 8, 2013. Mr. Doberstyn seconded the motion.

Roll Call:           Aye:           Caplan, Doberstyn, Huml  
                  Nay:           None                   The Motion Carried

**REVIEW OF PAYROLL CHANGE/RATE SHEETS**

The Commission reviewed and signed the available Payroll Change/Rate Sheets. No action was taken by the Commission.

**CORRESPONDENCE**

Employee Warning dated March 5, 2013 to Tom Swansiger from Director Solanics.

Written Reprimand dated March 7, 2013 to Rod Mastandrea from Chief Building Official Boshane.

Request from Chief Shaw to remove Candidate #12 from the current list, per the candidates verbal request as a result of his accepting a position with the City of Beachwood. Mr. Huml asked the Secretary to request a written statement from the candidate before officially removing him from the list.

**RULES AND REGULATIONS REVIEW**

This item was tabled to the next meeting.

**WATER RECLAMATION**

Director Cornhoff noted the position of Maintenance Collections Systems Worker was posted internally per the collective bargaining agreement. No applications were received. The position will now be posted externally.

**FIRE DEPARTMENT**

Union President Nix addressed the Commission about their recent decision to not certify the recent Lieutenant's promotional list until the current list expires in June, 2013. He expressed to the Commission why he believes the recent test should be certified to replace the existing list. No further action was taken on this item by the Commission.

There being no further business to discuss, Mr. Huml moved to adjourn the meeting at 8:07 p.m. Mrs. Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Doberstyn, Huml  
                  Nay:           None                   The Motion Carried

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