

**SOLON CIVIL SERVICE COMMISSION**  
**April 2, 2013 – 7:12 p.m.**

**PRESENT:** Commission Members Caplan, Doberstyn and Huml, Human Resources Director Cornhoff, Solon Firefighter Union President Jim Nix, Firefighter Ramsey and Secretary Perry

**APPROVAL OF MINUTES**

Mr. Doberstyn moved to approve the minutes of March 19, 2013 as presented by Secretary Perry. Mrs. Caplan seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

**APPROVAL OF PAYROLL**

Mr. Huml moved to approve the Payroll of March 22, 2013. Mr. Doberstyn seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

Mr. Huml moved to approve the OPERS Contribution Refund Payroll of March 29, 2013. Mrs. Caplan seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

**REVIEW OF PAYROLL CHANGE/RATE SHEETS**

The Commission reviewed and signed the available Payroll Change/Rate Sheets. No action was taken by the Commission.

**MONTHLY REPORT OF DEPARTMENTAL INCOME/EXPENDITURES**

The report for the Month Ending February 28, 2013 was reviewed. No action was taken by the Commission.

**CORRESPONDENCE**

Classified Order from the Chief Viland dated March 26, 2013 promoting Dispatcher Laurie Saunier to the position of Assistant Lead Dispatcher effective March 28, 2013.

**RULES AND REGULATIONS REVIEW**

Mrs. Caplan provided the Commission with a draft of changes made to Rule 1, Definition of Terms. This item is to be scheduled for discussion at the next meeting.

**FIRE DEPARTMENT**

Union President Nix distributed to the Commission the following items with regards to the Lieutenant's Promotional Examination:

- A letter from Firefighter David Barber dated March 28, 2013 noting he has no intentions of filing a grievance should the new list be certified before the current list expires.
- A letter from Firefighter Scott Altshuler dated April 2, 2013 noting he has no intentions of filing a grievance should the new list be certified before the current list expires.
- A letter from Jim Nix, president of the Solon Firefighters Association IAFF, Local 2079 dated April 2, 2013 noting the Union agrees to not file a grievance if a promotion is made from the new list and agrees to not file a grievance if the current list is replaced by the new list.

The Commission made these letters a matter of record and will seek opinions on the matter from the Administration for further discussion at the next meeting.

There being no further business to discuss, Mr. Huml moved to adjourn the meeting at 8:36 p.m. Mrs. Caplan seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

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