

SOLON CIVIL SERVICE COMMISSION
April 23, 2013 – 7:08 p.m.

PRESENT: Commission Members Caplan, Doberstyn and Huml, Benefits Coordinator Vest, Solon Firefighter Union President Jim Nix, Chief Shaw and Secretary Perry

APPROVAL OF MINUTES

Mr. Doberstyn moved to approve the minutes of April 2, 2013 as presented by Secretary Perry. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

APPROVAL OF PAYROLL

Mr. Huml moved to approve the Payroll of April 5, 2013. Mr. Doberstyn seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

Mr. Huml moved to approve the Payroll of April 19, 2013. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried

REVIEW OF PAYROLL CHANGE/RATE SHEETS

The Commission reviewed and signed the available Payroll Change/Rate Sheets. No action was taken by the Commission.

MONTHLY REPORT OF DEPARTMENTAL INCOME/EXPENDITURES

The report for the Month Ending March 31, 2013 was reviewed. No action was taken by the Commission.

CORRESPONDENCE

Memo dated April 8, 2013 to Sgt. Lesner from Chief Viland regarding Departmental Charges. No action was taken by the Commission.

Memo dated April 9, 2013 to Sgt. Lesner from Chief Viland regarding a Formal Letter of Reprimand. No action was taken by the Commission.

Classified Order dated April 9, 2013 from Chief Viland regarding the resignation of Corrections Officer Amanda Urbanski effective April 24, 2013. No action was taken by the Commission.

Memo dated April 11, 2013 to Ptl. Anderson from Chief Viland regarding Departmental Charges. No action was taken by the Commission.

RULES AND REGULATIONS REVIEW

This item was tabled.

FIRE DEPARTMENT

Chief Shaw presented a memo to the Commission requesting direction on removing six candidates from the current firefighter eligibility list so they can be replaced with new candidates. Three of the candidates have accepted employment in other municipalities and three are not recommended for hiring because of elements uncovered in their background checks. The Commission asked that certified letters be sent advising the three candidates they are being removed for cause. Once receipt of the certified letter is obtained, those candidates may be removed from the list and new candidates may be released. The three

candidates that have accepted positions elsewhere are to be sent certified letters for interviews. If they do not appear for their interview, they may be removed from the list and new candidates may be released.

MISCELLANEOUS

Union President Nix asked the Commission if they would be reconsidering their stance on replacing the current lieutenant list after reviewing the letters he presented to them at the April 2, 2013 meeting. The Commission replied in equity to the candidates on the current list, it would not be uncertified or replaced until it expired.

There being no further business to discuss, Mr. Huml moved to adjourn the meeting at 7:30 p.m. Mrs. Caplan seconded the motion.

Roll Call: Aye: Caplan, Doberstyn, Huml
 Nay: None The Motion Carried
