

**SOLON CIVIL SERVICE COMMISSION**  
**March 18, 2014 – 6:11 P.M.**

**PRESENT:** Commission Members Caplan, Doberstyn and Huml, Human Resources Coordinator Vest, Water Reclamation Maintenance Division Manager Clint M Krendick, and Secretary Perry

**APPROVAL OF MINUTES AND PAYROLL**

Mr. Huml moved to approve the minutes of March 4, 2014 as presented by Secretary Perry. Mrs. Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Doberstyn, Huml  
                          Nay:           None                           The Motion Carried

Mr. Huml moved to approve the payroll of March 7, 2014 as presented by the Payroll Department. Mrs. Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Doberstyn, Huml  
                          Nay:           None                           The Motion Carried

**REVIEW OF PAYROLL CHANGE/RATE SHEETS**

The Commission reviewed the available Payroll Change/Rate Sheets. No action was taken by the Commission.

**CORRESPONDENCE**

Memo dated March 11, 2014 to Sgt. McGee from Chief Viland regarding Departmental Charges. No action was taken by the Commission.

Memo dated March 12, 2014 to Dispatcher Welch from Chief Viland regarding Departmental Charges. No action was taken by the Commission.

**WATER RECLAMATION**

Maintenance Division Manager Clint M. Krendick was present to request a non-competitive examination for Michael Sosenko for the position of Maintenance Collections Systems Worker in the Water Reclamation Department. He was selected as their top candidate after scoring the highest in the interview guides they developed for that position. Mr. Huml explained the process and the examination was administered.

Following the examination, Mr. Huml moved to approve the hiring of Michael Sosenko based upon the recommendation of Maintenance Division Manager Krendick as well as his performance during the examination. Mrs. Caplan seconded the motion.

Roll Call:           Aye:           Caplan, Doberstyn, Huml  
                          Nay:           None                           The Motion Carried

**FIRE DEPARTMENT**

Jim Nix, President of the Solon Firefighters Association, Local 2079, submitted a letter to the Commission, dated March 17, 2014 requesting the Commission withdraw their prior action of extending the Lieutenants promotional examination on February 18 and that it be extended on or after June 18, 2014.

The Commission reviewed the Rules and Regulations and asked the secretary to send Mr. Nix a letter noting the Commission's actions were consistent with Rule VI(2), Duration of Lists.

**EMPLOYEE INFORMATIONAL FLOW CHART**

This item remains pending.

**CLOSING**

There being no further business to conduct, Mr. Huml moved to adjourn at 7:41 p.m. Mrs. Caplan seconded the motion.

Roll Call:                   Aye:                   Caplan, Doberstyn, Huml  
                                  Nay:                   None                   The Motion Carried

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